



## 2010 Conference TRAVERSE Sessions

- » **TRAVERSE 11 Navigation: Make it Faster, Make it Yours**  
Learn about TRAVERSE 11's new navigation and personalization options, along with some tips and tricks to increase your efficiency.
  
- » **TRAVERSE 11 Interactive Views : Inquiries on Steroids**  
Get the most out of TRAVERSE 11's new, powerful searching, sorting, and reporting functions. We will walk you through the process of personalizing the views to get information you want. You will also see examples of how to use server and funnel filters in interactive views to limit the data and speed your search. We will also be covering adding, removing, and rearranging columns on the views to achieve the desired results. Once you have the data they way you want it, you will learn about TRAVERSE's new output options.
  
- » **TRAVERSE 11 AR, AP, and GL: Managing Cash Flow**  
Learn advanced techniques to manage AR, AP, and GL in TRAVERSE. This class is not a feature overview: we will discuss how and why to take advantage of the features provided by Accounts Receivable, Account Payable, and General Ledger to help you direct your cash flow. This intermediate class will be most useful to participants with a working understanding of those applications.
  
- » **Going Green with TRAVERSE 11: Paperless and Loving It**  
Help save the environment and save money by learning use TRAVERSE without printing to paper. Learn how to save and email reports and forms to customers, vendors, and employees—all without leaving TRAVERSE!
  
- » **TRAVERSE 11 Design Studio For Beginners: Cracking Open the Toolbox**  
Want to track more information about a customer, vendor, or item id? This class will walk you through the process of creating user defined fields and adding to the setup and maintenance screens for the application.
  
- » **TRAVERSE 11 Server Manager and Security: For Administrators Only**  
Learn about the functions available in Server Manager such as backing up, loading updates, and the setup of security.

- » **TRAVERSE 11 GL Financial Statements: Balancing Act Made Easy**  
Learn the basic setup for both the GL Management Report Layout and Content to create a balance sheet and income statement financial reports. Included in the class will be some tips for making this process easier.
- » **TRAVERSE 11 General Ledger: Reconciling Subledgers Without Going Off the Deep End**  
Want to know how to deal with common issues when trying to reconcile your GL subledgers for AP/PO, AR/SO and Inventory to General Ledger? This class is for you!
- » **TRAVERSE 11 Payment Method Setup and Cash Receipts Processing: Checks and Credit and Cash, Oh My!**  
This class will walk you from the setup of the different customer payment methods through the processing and application of payments against invoices.
- » **TRAVERSE 11 Productivity Reports: Excel-erate Your Data:**  
In this session we will cover the steps necessary to link your TRAVERSE data into Excel with the Productivity Reports. Next, we will show you some options for customizing these pivot tables in Excel. The class will finish with explaining how you can create your own reports (and pivot tables), and add them to the TRAVERSE menu.

\*\* All classes will be taught on TRAVERSE v11 but concepts apply for 10.5.\*\*